

UNIVERSITY OF BEDFORDSHIRE
ACADEMIC REGULATIONS
SECTION 2: AWARDS AND COURSES

Contents

Document record	2
Courses with approved variations	3
1. Academic Awards of the University	3
2. The National Qualifications Framework and University qualification levels	3
3. Courses and Programmes of Study leading to Awards	4
4. Approved Awards of the University	5
5. Summary of table of University awards.....	6
6. Intermediate Awards from Taught Courses.....	9
7. Approval of Academic Awards and Qualifications	10
8. Honorary Degree Awards	10
9. University Recognition.....	11
Honorary University Fellowship.....	11

Academic titles

Document record

Document title	Academic Regulations Section 2 Awards and Courses
Document owner	University Registrar/Secretary
Document reference number	UOBAR119
Document currency	Academic Year 2023/24
Document history	<ul style="list-style-type: none"> < < 5.2 - introduction of a maximum credit value table for short courses < Removal of tables 4.6 and 4.7 which splits minimum credit values for awards across different years (pre 2020 and post 2020), these can be referenced in previous versions. < under the awards table and add any missing target awards. < Clarification on the naming of awards with an apprenticeship standard

Changes to previous version:

- < 4 - Remove discontinued awards from summary table of approved awards
- < Previous 6 - Remove dual and joint awards as these are not offered.

SECTION 2 AWARDS AND COURSES

Courses with approved variations

- (for details of the variations please see Section 7 of the Academic Regulations)

1. Academic Awards at the University (Article 12 of the Academic Regulations)

- 1.1 The University establishes academic awards under its degree awarding powers. The arrangements for the establishment of awards and their approval are provided Academic Quality Framework. The awards approved for conferment from the University of Bedfordshire are stated in the academic regulations below together with the conferment arrangements.
- 1.2 There are curriculum development and academic approval mechanisms to create the courses and programmes of study which lead to those awards. These processes must be approved through the Academic Board as detailed in the Academic Quality Framework. These processes together with other policy and procedures in the Academic Quality Framework, are the mechanisms through which the quality of its courses, including the teaching and learning delivered are assured.

- 3.5 The course name for apprenticeship courses must be the same as the Standard, with the addition of a suffix that identifies the nature of the apprenticeship, as shown in the table below. Guidance on how to apply titles, and worked examples, are provided in the Academic Quality Framework.

Type of apprenticeship	Course name suffix, depending on type of apprenticeship
Non-degree Apprenticeship	(Apprenticeship)
Degree Apprenticeship	(Degree Apprenticeship)
Integrated Degree Apprenticeship	(Integrated Degree Apprenticeship)

- 3.6 Levels 3-6 or 480 credits from Levels 3-6. -6 or 480 credits from -6 or 420
- 3.7 A Masters course comprises 180 or 260 Level 7 credits, which must include a dissertation or equivalent assignment of independent work of value up to 60 credits. Where the dissertation or equivalent unit is less than 60 credits, the remaining units comprising the dissertation stage will be agreed at course approval and published in the course information or handbook.
- 3.8 Academic Board may exceptionally agree, through the course approval processes, course design, delivery, structure, and academic regulations that vary from approved policy and academic regulations, to meet the requirements of a PSRB. Approved variations are recorded in the course or unit specifications and, where applicable, the academic regulations.
- 3.9 Students must have met the credit requirements and any other criteria for any intermediate award they are eligible for, including the learning outcomes for the level at which the intermediate award is conferred. The credit requirements are given in the table below:

4. Approved Awards of the University

- 4.1 The following academic recognitions are the approved awards from the University of Bedfordshire. In each case the standard of the award is that expected of a student who, having met the relevant admissions requirements, has successfully completed a programme of study to a defined threshold and credit framework, as aligned to the National and Regional structures which the University has adopted.
- 4.2 Awards are defined with a formal award description and an abbreviated form also specified, e.g., Certificate of Higher Education - CertHE. The coverage of an award can be further described and used in designated forms to specify scope and focus of the award - e.g., Master of Arts, the award of Arts .
- 4.3 Awards are approved in named forms. This confirms that the award to be conferred on the student adequately and correctly summarises the successful completion of a particular course of studies. For example, Certificate of Higher Education in Sports Studies; Bachelor of Arts in Graphic Design.
- 4.4 Awards may carry classifications or divisions to give recognition to different standards of student achievement. Permitted classifications are First Class with Honours (1), Upper Second with

Honours (2.1), Lower Second with Honours (2.2), Third Class with Honours (3). Other permitted divisions are Distinction, Merit and Commendation. Some awards are designated pass or fail and carry no further differentiation.

- 4.5 Those achieving undergraduate or postgraduate awards may use abbreviated forms after their

5.3 Undergraduate awards - courses may lead to awards as follows:

Awards	Abbrev	Minimum credit Levels					Total
		0/3	4	5	6	7	
Pre-Masters	*				60		60
Certificate in Post-Compulsory Education	CertPCE			120			120
Certificate of Higher Education	CertHE		120				120
Diploma of Higher Education	DipHE		120	120			240
Foundation Degree	FdA FdSc		120	120			240
Professional Graduate Certificate in Education Post-Compulsory Education	PCE				120		120
Professional Graduate Certificate of Education	PCE				60		60

Professional Graduate Certificate of Education in
[Pharmaceuticals] 00941

* Degree (Note: Unclassified)	BA BSc BEng	120*	120	120	60		300* 420*
* with Honours	BA (Hons) BSc (Hons) BEng (Hons) LLB (Hons)	120*	120	120	120		360* 480*
with Honours (Note: including professional work experience)	BA (Hons)		120	120	240		480
** Degree with Honours (with Professional Practice Year)	BA (Hons) BSc (Hons) BEng (Hons)		120	120	120		360
Degree	MPhys Ed MSci		120	120	120	120	480

* - 300 without foundation year, 420 with foundation year

* - 360 without foundation year, 480 with foundation year

** (with Professional Practice Year) - 360 with uncredited professional practice year

5.4 Postgraduate awards - courses may lead to awards as follows:

Awards	Abbrev	Minimum credit levels				Total
		4	5	6	7	
Postgraduate Certificate	PGCert				60	60
Postgraduate Certificate of Education (note: including professional work experience)	PGCE				60	60
Postgraduate Certificate of Education in [Phase, Subject] or just phase (to include recommendation for QTS)	PGCE				60	60
Postgraduate Diploma	PGDip				120	120
	MPhys Ed MSci	120	120	120	120	480
List courses here e.g. MA: Master of Arts MSc: Master of Science MBA: Master of Business Administration LLM: Master of Laws MProf: Master of Professional	MA; MBA; MSc; LLM; MPA; MProf				180	180

Social Work Practice MPA Master of Public Administration						
	MBA; MSc; MA				260	260

5.5 Postgraduate research courses may lead to awards as follows:

		Credit Rating	
		7	8
Awards	Abbrev	7	8
Master of Science by research	MSc	*	
Master of Arts by research	(Res)		
	MA (Res)		
Master of Philosophy	MPhil	*	
Professional Doctorates: Doctor of Business Administration Doctor of Education Doctor of Health Related Studies	DBA EdD DProf		*
Doctor of Osteopathy Doctor of Systemic Practice Doctor of Journalism, Media, Cinema, Television			
Doctor of Philosophy	PhD		*
Doctor of Philosophy by publication	PhD		*
Higher Doctorates: Doctor of Laws Doctor of Letters Doctor of Science	LLD DLitt DSc		*

6.

Board. Academic Board may also confer similar titles to individuals who meet the criteria and identified as Visiting Professor or Visiting Reader or Visiting Research Fellow/Visiting Senior Research Fellow .

Academic titles Professor Emeritus

- 9.5 Academic Board may confer an Emeritus title on the retirement of persons who previously carried such academic titles of the University of Bedfordshire.

Other special recognition and titles

- 9.6 The University may at its discretion grant such other honorary recognition to individuals after consideration by the Academic Board and/or on recommendation from the Board of Governors.

Learning outcomes for CertHE and DipHE

- 9.7 A CertHE/DipHE is awarded when a student has achieved the required number of credits at levels 4 and 5 and no named intermediate award was established level to the target award, and therefore the course learning outcomes, which are set at level 6, are not an appropriate point of reference in determining the learning outcomes the student has achieved.
- 9.8 The following generic learning outcomes have been developed using the FHEQ qualification descriptors, the equivalent descriptors from the Framework for Qualifications of Higher Education Institutions in Scotland and the SEEC level descriptors.

Certificates of Higher Education are awarded to students from the University of Bedfordshire who are able to:

Demonstrate knowledge of the main theories, concepts and principles of their subject area, using appropriate terminology
Use defined techniques and criteria to interpret and evaluate the reliability and value of information and data in line with expectations of the subject area
Collect information from a variety of sources, and organise and communicate their findings coherently and accurately
Apply routine techniques and methods appropriate to the subject area to formulate and evaluate solutions to well-defined problems
Take responsibility for reflecting on their capabilities within defined parameters, in order to undertake further learning in a structured environ

the ability to manage their own learning, and to make use of scholarly reviews and primary sources (for example, refereed research articles and/or original materials appropriate to the discipline)

Typically, holders of the qualification will be able to:

apply the methods and techniques that they have learned to review, consolidate, extend and apply their knowledge and understanding, and to initiate and carry out projects
critically evaluate arguments, assumptions, abstract concepts and data (that may be incomplete), to make judgements, and to frame appropriate questions to achieve a solution - or identify a range of solutions - to a problem
communicate information, ideas, problems and solutions to both specialist and non-specialist audiences.

And holders will have:

the qualities and transferable skills necessary for employment requiring:

- < the exercise of initiative and personal responsibility decision-making in complex and unpredictable contexts
- < the learning ability needed to undertake appropriate further training of a professional or equivalent nature.

9.12 The PGCert is awarded for the achievement of 60 credits at level 7 and the PGDip for 120 credits at level 7. kekay yex2 reW* niTm01fPGDip -4(h)91 0 0 1 287.21 454.51 T

deal with complex issues, make sound judgements in the absence of complete data, and communicate their conclusions clearly to specialist or non-specialist audiences

demonstrate self-direction in tackling and solving problems, and act autonomously in planning and implementing tasks at a professional or equivalent level

continue to advance their knowledge and understanding, and to develop new skills to a high level.

And holders will have:

the qualities and transferable skills necessary for employment requiring:

- < the exercise of initiative and personal responsibility
- < decision-making in complex and unpredictable situations
- < the independent learning ability required for continuing professional development.

9.14 The PGDip is awarded to students who have successfully completed the taught

and who may have completed the dissertation stage of the full master's degree and the associated intensity, complexity and density of study.

The PGDip is awarded to students from the University of BedT/Frdsheu 595.32 841.92 reW*hrs 8871 0

